



**Winchester**  
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OS146

13 May 2016

### **SCRUTINY WORK PROGRAMME 2016/17**

The Scrutiny Work Programme is published by The Overview and Scrutiny Committee of Winchester City Council and is usually updated at the beginning of each Committee Cycle.

The Programme covers the work of The Overview and Scrutiny Committee, which deals with major policy/cross-departmental issues, the monitoring of the Council's performance and matters referred to it for consideration by the Council, the Cabinet and by other bodies. In addition to the matters listed here there will be regular items on the agenda and financial matters the Committee may wish to call in for detailed review (these affect unplanned expenditure in excess of **£100,000**).

The Programme also covers the planned work of Informal Scrutiny Groups (ISG). ISGs undertake in-depth scrutiny investigations on a task-and-finish basis and refer their recommendations to Cabinet.

The information on the Work Programme is correct as at **13 May 2016**. Items of business going to a particular Committee or ISG may change. Please check for the current position.

For further information about the work of Overview and Scrutiny, please contact Claire Buchanan on 01962 848 438 or email [cbuchanan@winchester.gov.uk](mailto:cbuchanan@winchester.gov.uk)  
Visit our website [www.winchester.gov.uk](http://www.winchester.gov.uk).

Chairman of The Overview and Scrutiny Committee

**THE OVERVIEW AND SCRUTINY COMMITTEE**

<b>(1) REFERRED BUSINESS</b>				
<b>BUSINESS</b>	<b>REFERRED BY</b>	<b>STATUS</b>	<b>COMMITTEE DATE</b>	
			<b>Original</b>	<b>Revised</b>

<b>(2) MATTERS INCLUDED WITHIN FORWARD PLAN AND REQUESTED FOR SCRUTINY BY THE COMMITTEE OR CABINET</b>				
<b>BUSINESS</b>	<b>DATE REQUESTED BY THE OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>
None				

**(3) THE OVERVIEW AND SCRUTINY COMMITTEE – SCHEDULED ITEMS OF BUSINESS ETC**

<b>23 MAY 2016</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Scrutiny Work Programme		23 May 2016		
	Performance Monitoring Report – Exceptions to Forward Plan		23 May 2016		
	Draft Annual Scrutiny Report		23 May 2016		
	Appointments of scrutiny leads and to outside bodies related to scrutiny etc		23 May 2016		
<b>13 JUNE 2016</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Station Approach Update	Antonia Perkins	13 June 2016		
	Annual Emergency Planning Report	Simon Howson	13 June 2016		
<b>11 JULY 2016</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Capital Expenditure Outturn 2015/16	Head of Finance	11 July 2016		

	General Fund Outturn 2015/16	Head of Finance	11 July 2016		
	Performance Monitoring Update – Portfolio Plans Outturn 2015/16	Simon Howson	11 July 2016		
	Anti Social Behaviour – Crime and Policing Act 2015	Sandra Tuddenham	11 July 2016		
	Risk Management Policy 2016	Antonia Perkins/Simon Howson	11 July 2016		From Audit Committee and Cabinet
	Housing Revenue Account 2015/16 Outturn	Richard Botham	11 July 2016		From Cabinet (Housing) Committee prior to Council

**12 SEPTEMBER 2016**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Capital Strategy 2016	Head of Finance	12 September 2016		
	Complaints received by the Council	Simon Howson	12 September 2016		
	Peer Review Update	Antonia Perkins	12 September 2016		From the summary of actions (milestones) considered by the Silver Hill IPG at its meeting on 11 April 2016
	Medium Term Financial Strategy	Head of Finance	12 September 2016		

**17 OCTOBER 2016**

	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Mid year Performance against Portfolio Holder Plans	Simon Howson	17 October 2016		
	12 Month Review of Informal Scrutiny Group Recommendations	Antonia Perkins	17 October 2016		

**12 DECEMBER 2016**

	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Annual Community Safety Partnership Performance	Sandra Tuddenham	12 December 2016		
	General Fund Budget 2017/18 – Capital and Revenue considerations	Head of Finance	12 December 2016		
	Draft Portfolio Plans for 2017/18	Antonia Perkins	12 December 2016		

**23 JANUARY 2017**

	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Annual Review of Informal Scrutiny Group (ISG) Recommendations	Simon Howson	23 January 2017		

	General Fund Budget Consultation Update	Head of Finance	23 January 2017		
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**13 FEBRUARY 2017**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Treasury Management Strategy 2017/18	Head of Finance	13 February 2017		
	Budget and Council Tax 2017/18	Head of Finance	13 February 2017		
	Housing Revenue Account Budget 2017/18 and Business Plan	Richard Botham	13 February 2017		

**20 MARCH 2017**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	

**(4) IN-DEPTH REVIEWS FOR 2016/17**

(A 12 month review report of Informal Scrutiny Group (ISG) recommendations will also be presented half yearly)

	BUSINESS	LEAD	OTHER CLLRS	OFFICER SUPPORT	COMMITTEE DATE	STATUS/COMMENTS

	Covalent Performance Management Software ISG			Antonia Perkins			MEMBERSHIP TO BE APPOINTED FOR 2016/167 6 VACANCIES (INCL CHAIR)
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